

Interim 2008 Music School Information/Procedures

General Information

- During the first two weeks of the spring semester (Monday, 14 January—Friday, 25 January), the School of Music will participate in an Interim session, along with the School of Theater. Interim courses will allow students to immerse themselves in activities for which they normally would not have time during the semester; will allow for the exploration of new and unfamiliar subjects and topics; will accommodate intensive self-directed study; and will allow for more cross-over among schools.
- All students must participate in Interim activities. Interim is considered part of the normal spring semester and students will receive one unit of credit for their participation. Observation, in addition to active participation, is encouraged.
- Over the course of the two week Interim session, students will be expected to engage in a minimum of 45 hours of activities in order to receive credit. Part-time students may elect to enroll in a number of hours commensurate with their status; by so doing they will receive less than one unit of credit.
- Critical Studies classes will meet according to their normal schedule. Students registered in Critical Studies courses must attend them during this time. Courses in some other schools, as well as certain interdisciplinary classes also may be meeting. Please check with individual instructors or Schools for more information.

Class Sign-up Information

- Music students should obtain an *Interim Course Registration* form from the School of Music Office, as well as an *Interim School of Music Schedule* (also available at www.music.calarts.edu). Forms will be available starting Thursday, 29 November. The music office will also have copies of the Interim School of Theater schedule.
- In conjunction with their mentors, students should select a variety of activities from the Interim schedule. Each course/activity has been assigned an hour value, based on whether the student is planning on being a participant or an observer. Participant hours are often higher on account of required preparation. Students and Mentors should add up the credit hours assigned to each course and design a schedule that involves at least 45 hours of activity. Students must attend all sessions of any course in order to receive credit.
- Students should obtain necessary signatures for lessons, coaching and/or independent studies.
- Students interested in enrolling in courses offered by the Theater and/or Art Schools should contact these School offices for approval during the scheduled Registration times. The music office will have limited copies of the Theater School registration form. The Theater School will hold the same registration hours as the School of Music. Please see the board outside the Music School Office for information regarding Art Practicum enrollment.
- For courses with limited enrollment, students will be admitted to the course on a first come/first served basis. Students should register and turn in their completed registration forms, with any necessary signatures to the Music School Office between the hours of 10:00–4:00 on Thursday and Friday, December 6-7.
- Registration forms will be evaluated and approved by Music School staff to make sure students are enrolled in enough activities to warrant credit.

Verification of Attendance and Awarding of Credit

- Students will receive *Interim Attendance* forms during Spring semester class sign-up. These forms will highlight all courses/activities for which you have registered.
- In order to verify attendance, students will be responsible for having faculty members initial their attendance form(s) for *each* class/activity they attend.
- At the conclusion of the Interim session, students must turn in their completed *Interim Attendance* form(s) to the School of Music office.
- Students also must submit an *Experience Report* to the Music School office within two weeks of the end of the Interim session. This is a brief, written summary of the activities in which they participated as well as a general evaluation of the Interim session.
- School of Music faculty will then assign credit and a grade.